



PETER J. LUCIDO
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INTERNSHIP OPPORTUNITY

Summary Position Description: The individual will provide administrative assistance to the Prosecutor and staff in areas ranging from communications, constituent relations, and general office administration, while having the opportunity to learn and experience the prosecutorial process through daily office activities and occasional attendance of court hearings. Some responsibilities will include: researching and preparing responses to constituent inquiries, filing, monitoring local print media for items of interest, drafting correspondence, data entry, and special projects as assigned.

Minimum Qualifications Include: Applicants should be enrolled in an undergraduate or graduate-level academic program, possess strong written and verbal communication skills, have an interest in learning about the inner workings of a legislative office, and enjoy the idea of assisting others through public service.

Status: This is an unpaid position. Hours are negotiable and school credit can be arranged.

This is a non-civil service, at-will position.

Interested applicants please submit a resume and cover letter to:

Prosecutor Peter J. Lucido
One South Main
Mount Clemens, MI 48043
Email: prosecutorlucido@macombgov.org